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GOVERNMENT OF INDIA **MINISTRY OF FINANCE**
DEPARTMENT OF REVENUE
NATIONAL ACADEMY OF CUSTOMS, EXCISE AND NARCOTICS
SIRE MANSION (4th & 5th FLOORS), 621, ANNA SALAI, CHENNAI-600006

C. No: VI/2/1/2008-Deputation

Dated: .11.2011

To
The Chief Commissioner(s) of Central Excise/Customs/Service Tax (All)
The Commissioner(s) of Central Excise/Customs/Service Tax (All)
All Directorate Generals /Directorates under CBEC & Commissioner(Narcotics)

Sir/Madam,

Sub: Preparation of a panel for selection for the posts of **Administrative Officer / Inspector / Tech. Assistant / Steno Gr-I/II/III / Sepoy** on Deputation with [Deputation (Duty) Allowance] – Calling for Willingness – Regarding.

Options are invited to fill up the following posts presently lying vacant in NACEN, Chennai 600 006.

Sl. No.	Name of the Post	Grade Pay	Vacancy Existing/ Anticipated	Requirement
1.	Administrative Officer	4,600/4,800	01 (Anticipated)	Holding Analogous post with atleast 2 years of service
2.	Inspector	4,600/4,800	01	--do--
3.	Technical Assistant	4,200	01	--do--
4.	Tax Assistant	2,400	02 (1 Existing and 1 Anticipated in Feb. 2012)	--do--
5.	Stenographer Gr. I	4,200	01	--do--
6.	Stenographer Gr. II	4,200	01	--do--
7.	Stenographer Gr. III	2,400	01	--do--
8.	Sepoy	1,800	01	--do--

2. The Officers selected above will be eligible for Deputation allowance in terms of DOP&T O. M. No: 2/22(B)/2008-Estt. (Pay II) dated 03.09.2008. Officers

selected for posting on Deputation basis in NACEN, Chennai-6 would normally be appointed for a period of 5 years.

3. It is requested that this circular may please be brought to the notice of all Officers in the formations of your jurisdiction and the applications of the willing Officers may please be forwarded to this Office with the following particulars.

- i) Name of the Officer
- ii) Date of Birth
- iii) Education Qualification
- iv) Present Post held & Place of working
- v) Date from which present post is held & scale of pay
- vi) ACR/APAR grading from 2006-2007 onwards(duly certified by AO/Supdt.)
- vii) Vigilance clearance (certifying that the Officer is free from vigilance angle)

4. It may kindly be brought to the notice of the Officers that once if they are selected after their option, they will not be allowed to withdraw their option and also are expected to serve the NACEN till the expiry of the full tenure of 5 Years.

5. In case, while working in this Directorate General, the conduct and/or work of the Officer is not found to be satisfactory, the Officer shall be liable to be reverted and repatriated to the parent Commissionerate/Directorate without assigning any reasons, therefor.

6. Wide Circulation may please be given to all Officers and the applications of the willing Officers alongwith the required data and Vigilance Clearance Certificates may please be forwarded to this Office on or before 30.12.2011.

This is issued with the approval of the Additional Director General, NACEN, Chennai-6.

Yours faithfully,

Sd-

(R. SRIRAM)
ADDITIONAL DIRECTOR

Copy to:
The Systems / Website-in-Charge, Chennai Central Excise / CBEC / NACEN with a request to give wide publicity to this letter through respective Websites.