



OFFICE OF THE COMMISSIONER OF GST & CENTRAL EXCISE (APPEALS-II)

वस्तु एवं सेवा कर तथा केंद्रीय उत्पाद शुल्क आयुक्त कार्यालय (अपील II)

NEWRY TOWERS, 2ND FLOOR, PLOT NO.2054, I BLOCK,

न्यूरी टावर्स, दूसरी मंजिल, प्लॉट सं. 2054, I ब्लॉक

II AVENUE, 12TH MAIN ROAD, ANNA NAGAR, CHENNAI – 600 040.

II एवेन्यू, 12 वां मैन रोड, अण्णा नगर, चेन्नई - 600 040

C.No.IV/02/06/2018-Misc-Tender

Dated/दिनांक: 20.06.2018

LIMITED TENDER NOTICE

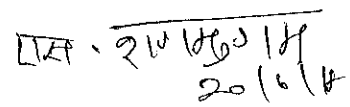
The Commissioner of GST and Central Excise , Appeals-II Chennai -600040 invites tender for Annual Maintenance Contract for three Canon Xerox machines in the office at Newry Towers 2054/I, 2nd Floor ,South Wing,12th Main Road, Anna Nagar, Chennai -600040.

1. Interested parties possessing the proficiency in maintaining photocopiers machines may submit their quotes to undertake the above mentioned work.
2. Interested parties may please visit and download the tender details from the Official Website www.kalalchennai.gov.in .
3. The quotes should be for AMC for the below mentioned machines.

Sl No.	Model of Xerox machines	Quantity
1	CANON IT 4225 Photocopier	1
2	CANON IR 2018N PHOTOCOPIER	1
3	CANON IR 2004N PHOTOCOPIER	1

4. Interested parties should possess the following eligibility criteria.
 - (a) They should be registered with GST and should possess a PAN number and have a minimum of 5 years experience in similar nature of work; copies of GST Registration, PAN card and documents in support of work experience should be enclosed with the quotation.
 - (b) They should have undertaken similar work for Central/State Govt. for a minimum period of 5 years and should have executed at least one single order for a value of more than Rs 2 Lakhs. Work completion certificates to be enclosed to the quotation, as a proof.
 - (c) All expenses towards the maintenance of the all photocopier with incidental or ancillary to the machine in working condition should be borne by them.
 - (d) Payment will be based on the number of copies taken in each machine.
 - (e) The envelope containing the quotation should be super scribed as, QUOTATION FOR "MAINTENANCE AND REPAIRING OF CANON XEROX MACHINES AT 2nd FLOOR SOUTH WING, NEWRY TOWERS, 2054/I, 12th Main Road Anna Nagar" and should be addressed to the Assistant Commissioner of CGST & Central Excise, Appeals-II, 2nd Floor, South Wing, Newry Towers, 12th Main Road, Anna Nagar, Chennai- 600040. The quotation should be submitted in a sealed cover and should reach the undersigned on or before 04.07.2018 by 15.00 hrs.
5. The sealed quotation will be opened at 16.00 hrs on the same day. The intending firm who would be allotted the tender must be in a position to execute the contract from 05.07.2018.
6. The Commissioner of CGST & central Excise , Appeals-II has the power to accept/reject any tender without assigning any reason whatsoever and his decision will be final.

This is issued with the approval of the Commissioner



(S SHUNMUGAM)

ASSISTANT COMMISSIONER/ सहायक आयुक्त

Copy to:

1. The Superintendent of CGST & C. Ex, Computers, Chennai North Commissionerate to upload in the official website.
2. The PRO Chennai South/Outer/Audit I/ Audit II Commissionerate for putting up in the notice board in their respective Commissionerates.