



OFFICE OF THE ASSISTANT COMMISSIONER OF CENTRAL TAX & CENTRAL
EXCISE
GUMMIDIPOONDI DIVISION, CHENNAI OUTER COMMISSIONERATE
NO. R-40 A, A-1, 100 FEET ROAD, MOGAPPAIR, CHENNAI – 600 037.

C.No.I/4/1/208-PRO

Dated: 06.03.2018

TENDER NO. 01/2018

**NOTICE INVITING e-TENDER FOR PROVIDING HOUSEKEEPING
SERVICES ON CONTRACT BASIS
FOR GST & CX, GUMMIDIPOONDI DIVISION, PONNERI DIVISION OF
CHENNAI OUTER COMMISSIONERATE & AMBATTUR DIVISION OF
CHENNAI NORTH COMMISSIONERATE, CHENNAI 37**

E-Tender/Bids are invited from reputed Manpower Supply Agencies for providing “**Housekeeping Services**” on contract basis at the Office of the Deputy / Assistant Commissioner(s) of GST & CX, Chennai Outer Commissionerate, situated at R-40 A, A-1, 100 Feet Road, Mogappair, Chennai-37 for an area of 30909, sq. ft, Office of the Superintendent(s) of GST & Central Excise, Gummidipoondi Range, situated at 11/18A, Balakrishnapuram, Bye Pass Road, Gummidipoondi 601 201 for an area of 3927 Sq. Ft and Office of the Superintendent(s) of GST & Central Excise, Ponneri Range situated at No.30, Surya Niwas, Railway Station Road, Thiruvalluvar District for an area of 2100 Sq.ft.

1. Document Download:

Tender documents may be downloaded from CPPP site <https://eprocure.gov.in/eprocure/app>, www.centralexcisechennai.gov.in or www.cbec.gov.in as per the schedule as given in TIME SCHEDULE as under by the bidders having Digital Signature Certificate (DSC) issued from any agency authorized by Controller of Certifying Authority (CCA), Govt. of India and which can be traced up to the chain of trust to the Root Certificate of CCA.

TIME SCHEDULE OF TENDER

S.No	Particulars	Date	Time
1	Tender e-publish date	06.03.2018	11.30 hrs.
2	Document download start date	06.03.2018	11.30 Hrs
3	Start date for seeking clarification (on-line)	06.03.2018	11.30 Hrs
4	Last date for seeking clarification (on-line)	15.03.2018	17:00 Hrs
5	Bid submission start date	06.03.2018	12.00 hrs
6	Bid submission last date	26.03.2018	15.00 Hrs
7	Tender opening date (Technical)	27.03.2018	15:00 Hrs

2. Bid Submission:

- i. Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app> Tenderer/Contractor are advised to follow the instructions **“Instructions to Bidder for Online Bid Submission”** provided in the **Annexure VI** for online submission of bids.
 - ii. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
3. Not more than one tender shall be submitted by one contractor or contractors having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable for rejection.
4. Tenderer who has downloaded the tender, from the Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app> **shall not tamper/modify the tender form including downloaded price bid template in any manner.** In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with this Office.
5. Intending tenderer are **advised to visit again CPPP website <https://eprocure.gov.in/eprocure/app> regularly till closing date of submission** of tender for any corrigendum / addendum/ amendment.
6. The rates shall be quoted in Indian Rupees only.
7. The rates will be inclusive of all taxes (except GST), fees, levies, etc. and any revision in the statutory taxes, fees, etc will be the responsibility of the Bidder.
8. In case of any discrepancy/difference in the amounts indicated in figures and words the amount in words will prevail and will be considered.
9. The quoted rates shall remain firm throughout the tenure of the contract and no revision is permissible for any reason.

For further details, **Ms. Dunna Satya Divya Ramya, Assistant Commissioner, Gummidipoondi Division, Chennai Outer Commissionerate** may be contacted at 044-26350021.

NOTE: The Department reserves the right to postpone the date of opening or to accept or reject any or all the bids, without assigning any reasons.

D.S.D. Ramya 5/3/18
(DUNNA SATYA DIVYA RAMYA)
ASSISTANT COMMISSIONER
GUMMIDIPOONDI DIVISION

Copy to:

1. The PRO, Chennai North/South/Outer to put up on the Notice Board.
2. The PRO, Chennai Audit Commissionerate
3. The Deputy Commissioner of GST & Central Excise, Poonamallee Division, Chennai Outer Commissionerate.
4. The Superintendent of GST & Central Excise, Computers, Chennai Outer Commissionerate to upload in official website.

