



**GOVERNMENT OF INDIA
MINISTRY OF FINANCE
OFFICE OF THE ASSISTANT COMMISSIONER OF CGST &
CENTRAL EXCISE , GUMMIDIPOONDI DIVISION CHENNAI
OUTER COMMISSIONERATE,
R-40, A-1 TNHB COMPLEX, MOGAPPAIR(E)
CHENNAI 600037.**

C. No. I/4/3/2018-Admn

Date: .3.2018

TENDER NO.04/2018

**NOTICE INVITING ONLINE E-TENDER FOR PROVIDING ,
ELECTRICAL, PLUMBING AND EXTERNAL MAINTANANCE
SERVICES**

The Mogappair Building, R-40, A-1 TNHB Complex, Mogappair (E) Chennai – 600037, occupied by the Offices of the CGST & Central Excise & Regional Provident Fund Organization, invites online e-tenders from reputed, registered persons/firms/companies engaged in the business of Housekeeping and for providing External Maintenance at the above location for the period from 01.04.2018 to 31.03.2019. The tender document can be downloaded from the website <http://eprocure.gov.in> and www.centralexcisechennai.gov.in. The last date for receipt of e-tenders in online portal through <http://eprocure.gov.in> is 29.03.2018 till 17.00Hrs. In no case, manual tenders will be accepted or entertained.

ASSISTANT PF COMMISSIONER(CT)
Regional Provident Fund Organisation
RO, AMBATTUR
CHENNAI – 37

ASSISTANT COMMISSIONER
CGST & CENTRAL EXCISE
GUMMIDIPOONDI DIVISION
CHENNAI - 37

Copy submitted to:-

1. The Commissioner of CGST & Central Excise, Chennai OUTER/NORTH/SOUTH COMMISSIONERATE, COMMISSIONER OF CGST & CENTRAL EXCISE , AUDIT I / AUDIT II COMMISSIONERATE, CHENNAI (PRO Section & Notice Board) with a request to give wide publicity
2. The Regional Provident fund Commissioner, EPFO, Chennai
3. The Superintendent of CGST & Central Excise (Computer Section), Chennai Outer Commissionerate to publish in the official website



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MINISTRY OF FINANCE
OFFICE OF THE ASSISTANT COMMISSIONER OF
CGST & CENTRAL EXCISE , GUMMIDIPOONDI DIVISION
CHENNAI OUTER COMMISSIONERATE,
R-40, A-1 TNHB COMPLEX, MOGAPPAIR(E)
CHENNAI 600037.**

C. No. I/4/3/2018-Admn

Date: .03.2018

**NOTICE INVITING e-TENDER THROUGH E-PROCUREMENT FOR
ELECTRICAL, PLUMBING AND EXTERNAL MAINTANANCE
SERVICES**

Online e-tenders are invited for and on behalf of the Offices of the CGST and Central Excise & Regional Provident Fund, “Outsourcing of External Maintenance” in the offices of Mogappair Building, R-40, A-1 TNHB Complex, Mogappair (E) Chennai – 600037, for the period of one year from 01.04.2018 to 31.03.2019. The details of work specifications, terms & conditions are outlined in the Annexures to this e-tender as under:

- (a) Annexure-I : Application Form
- (b) Annexure-II : Scope of Work
- (c) Annexure-III : Prequalification criteria for firm
- (d) Annexure-IV : Format of Technical Bid
- (e) Annexure-V : Terms & Conditions
- (f) Annexure-VI : Enclosure to Price Bid
- (g) Annexure-VII : Undertaking.
- (h) BOQ : Price Bid.

2. The Tender enquiry documents will be available on official website <http://centralexcisechennai.gov.in> and on <http://eprocure.gov.in> from 09.03.2018.

3. Mode of Tendering:- Interested bidders may download the tender enquiry documents (TED) and submit their tenders online at Central Public Procurement Portal website: <https://eprocure.gov.in/eprocure/app> and bid online through the portal www.eprocure.gov.in. The Tender should be addressed to the Assistant Commissioner of CGST & Central Excise, Gummidipoondi division, Chennai Outer Commissionerate, R-40, A-1 TNHB Complex, Mogappair, Chennai-600 037 with words "Bid for Outsourcing of Security, Electrical, Plumbing and External Maintenance for the offices at Mogappair complex for one year from 01.04.2018 to 31.03.2019". The bids are invited in a two-bid system (Technical and Financial) from reputed service providers and are required to be submitted in two parts, namely, (1) Technical Bid and (2) Financial/Price Bid. The Financial/Price bid should be valid for One (01) year from the date of opening of the Tender. Incomplete bid documents shall be rejected.

4. Earnest Money deposit of Rs 10,000/- should be submitted by the bidders in the form of Demand Draft drawn in favour of "The Pay and Accounts Officer, Central Excise, Chennai 34" and payable at Chennai. The bidders submitting their bids online should ensure that Earnest Money Deposit (EMD) must reach by hand or through registered post to the address at, Assistant Commissioner of CGST & Central Excise, Gummidipoondi division, Chennai Outer Commissionerate, R-40, A-1 TNHB Complex, Mogappair, Chennai-600 037 on or before the scheduled closing of the of the e-tender. The EMD will be returned to all the unsuccessful bidders at the end of the selection process. However, the EMD shall be forfeited in case the successful bidder withdraws or the details furnished in Annexures are found to be incorrect or false during the tender selection process. No interest shall be paid on the Earnest Money Deposit and EMD of successful bidder will be returned on furnishing performance guarantee as detailed below:-

5. **Performance Guarantee:** The Successful bidder has to submit an amount equal to **10%** of the annual contract value, as performance guarantee deposit in the form of **Bank guarantee from a Nationalized Bank /Demand Draft / Banker's cheque of a schedule bank drawn in favour of The Assistant Commissioner, CGST & Central Excise, Gummidipoondi division** within one month of awarding contract. The performance guarantee shall be refunded to the selected bidder without any interest after completion of the contract period.

6. **The tenderer shall sign and stamp with Digital Signature Certificate on each page of this tender document and all other enclosures appended to it as a token of having read and understood the terms and conditions contained therein and to upload the same along with the qualifying bid.** The tenderer

