



केंद्रीय उत्पाद व जी एस टी शुल्क के उप/ सहायक आयुक्त का कार्यालय
OFFICE OF THE DEPUTY/ ASSISTANT COMMISSIONER OF GST AND CENTRAL EXCISE
गुम्मीडिपोन्डी मंडल / GUMMIDIPOONDI DIVISION
चेन्नै बाह्य आयुक्तालय / CHENNAI OUTER COMMISSIONERATE
आर -40, ए-1, 100 फीट रोड, मोगप्पर, चेन्नै-37
R-40, A-1, 100 FEET ROAD, MOGAPPAIR, CHENNAI-37

C.No.I/4/3/2020-Admn/PRO

Dated: 04.06.2020

TENDER NO. 02/2020

NOTICE INVITING e-TENDER FOR PROVIDING HOUSEKEEPING SERVICES ON CONTRACT BASIS

FOR GST & CX, GUMMIDIPOONDI DIVISION, PONNERI DIVISION OF CHENNAI OUTER COMMISSIONERATE & AMBATTUR DIVISION OF CHENNAI NORTH COMMISSIONERATE, CHENNAI 37

E-Tender/Bids are invited from reputed Manpower Supply Agencies for providing "**Housekeeping Services**" on contract basis at the Office of the Deputy / Assistant Commissioner(s) of GST & CX, Chennai Outer Commissionerate, situated at R-40 A, A-1, 100 Feet Road, Mogappair, Chennai-37 for an area of 29329, sq. ft, Office of the Superintendent(s) of GST & Central Excise, Gummidipoondi Range, situated at 11/18A, Balakrishnapuram, Bye Pass Road, Gummidipoondi 601 201 for an area of 3927 Sq. Ft and Office of the Superintendent(s) of GST & Central Excise, Ponneri Range situated at No.30, Surya Niwas, Railway Station Road, Thiruvalluvar District for an area of 2100 Sq.ft.

1. Document Download:

Tender documents may be downloaded from CPPP site <https://eprocure.gov.in/eprocure/app>, www.centralexcisechennai.gov.in or www.cbec.gov.in as per the schedule as given in TIME SCHEDULE as under by the bidders having Digital Signature Certificate (DSC) issued from any agency authorized by Controller of Certifying Authority (CCA), Govt. of India and which can be traced up to the chain of trust to the Root Certificate of CCA.

TIME SCHEDULE OF TENDER

S.No	Particulars	Date	Time
1	Tender e-publish date	08.06.2020	17.00 hrs.
2	Document download start date	08.06.2020	17.30 Hrs
3	Start date for seeking clarification (on-line)	09.06.2020	11.00 Hrs
4	Last date for seeking clarification (on-line)	22.06.2020	17:00 Hrs
5	Bid submission start date	08.06.2020	17.30 hrs

6	Bid submission last date	29.06.2020	17.00 Hrs
7	Tender opening date (Technical)	30.06.2020	12:00 Hrs

2. Bid Submission:

- i. Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app> Tenderer/Contractor are advised to follow the instructions “**Instructions to Bidder for Online Bid Submission**” provided in the **Annexure VI** for online submission of bids.
 - ii. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
3. Not more than one bid shall be submitted by one contractor or contractors having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable for rejection.
4. Tenderer who has downloaded the tender, from the Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app> **shall not tamper/modify the tender form including downloaded price bid template in any manner.** In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with this Office.
5. Intending tenderer are **advised to visit CPPP website** <https://eprocure.gov.in/eprocure/app> **regularly till closing date of submission** of tender for any corrigendum / addendum/ amendment.
6. The rates shall be quoted in Indian Rupees only.
7. The rates will be inclusive of all taxes (except GST), fees, levies, etc. and any revision in the statutory taxes, fees, etc will be the responsibility of the Bidder.
8. In case of any discrepancy/difference in the amounts indicated in figures and words the amount in words will prevail and will be considered.
9. The quoted rates shall remain firm throughout the tenure of the contract and no revision is permissible for any reason.

For further details, (i) **Shri. G. Raja Jegadeesan, Assistant Commissioner of GST & Central Excise, Gummidipoondi Division, Chennai Outer Commissionerate** may be contacted at 044-26350022 (ii) **Shri. P. S. Mahadevan, Superintendent of GST & Central Excise. PRO Unit,**

Gummidipoondi Division, Chennai Outer Commissionerate may be contacted at 044-26350018.

NOTE: The Department reserves the right to postpone the date of opening or to accept or reject any or all the bids, without assigning any reasons.



(G RAJA JEGADEESAN)
ASSISTANT COMMISSIONER
GUMMIDIPOONDI DIVISION

Copy to:

1. The PRO, Chennai North/South/Outer to put up on the Notice Board.
2. The PRO, Chennai Audit I/II Commissionerate
3. The Deputy Commissioner of GST & Central Excise, Poonamallee Division, Chennai Outer Commissionerate.
4. The Superintendent of GST & Central Excise, Computers, Chennai Outer Commissionerate to upload in official website.
5. Notice Board of Gummidipoondi Division/Ambattur Division/Ponneri Division

